

August 24, 2023

**Honorable Renee Crews
Tyler County District Clerk**

**Prepreservation, Imaging & Indexing
Case Tri-Folds – 1851 through early 1950's**

SUBMITTED BY:

Johne Rickerby
Account Executive
john.rickerby@kofile.com
972-839-7415

Kofile 

6300 Cedar Springs Road, Dallas, TX 75235
p: 214.442.6668 | f: 214.442.6669
info@kofile.com | www.kofile.com



Renee Crews
Tyler County District Clerk
100 W. Bluff, Room 203
Woodville, TX 75979

Dear Honorable Renee Crews,

This proposal addresses the Tyler County District Clerk's historical case files and is presented by Kofile Technologies, Inc. (Kofile). Quoted services include a pre-preservation conservation treatment, rehousing, imaging, and indexing solution. Note that prices for the inventory herein are good for 90 days from the date of this assessment.

Kofile Technologies, Inc. (Kofile) is uniquely qualified to complete your modernization goals by taking an innovative approach to this project to ensure a successful outcome. Kofile's basis for success is decades of experience, realistic solutions, and professional analysis and each project is unique and deserves special attention. Our team provides realistic solutions, professional analysis, and innovative archival products to equip records stewards with the information and resources needed to preserve collections.

Kofile performs all services in accordance with the Code of Ethics & Guidelines for Practice of the American Institute for Conservation (AIC) and is an Awardee of a Library of Congress FEDLINK Preservation Services for Library & Archival Collections contract.

SCOPE OF SERVICES

General treatments and services are outlined in the following. Services are tailored to the needs of the specific item.

Pre-Preservation—Preparation for Image Capture & Archival Re-housing (PRE-PRV)

- Remove fasteners, such as clips and brads. Surface clean to remove deposits.
- Flatten and humidity sheets, as needed.
- Files return in acid-free file folders & and corrugated archival boxes.

Image—Archival Image Capture, Image Processing, Clean Up, & Enhancements (IM)

- Capture images at a minimum of 300 dpi at 256 gray levels, ensuring the highest quality for poor contrast and legibility. Grayscale ensures optimum resolution for each page.
- Maps will be captured at a minimum of 600 dpi. Full color, gray scale and black and white will be determined with each document type/book.
- Images accumulate as Group IV bi-tonal images in a standard PDF or TIFF format.
- IMAGE PERFECT, Kofile's proprietary software, ensures the optimum image quality with custom image clean up and enhancements such as deskew, despeckle, character repair, polarity reversal, and zonal processing.
- Crop excess blank space around image. This may involve manual cropping to ensure best quality image.
- Images are named (tagged for the directory file structure) at the case level.
- Images are grouped (stapled) together to form documents. Cases are grouped and indexed to form documents by case number.
- Page Validation (automated PG. numbering for validation).
- If applicable, images are optimized and scaled for system output.

- If requested, annotations are supported to enable the electronic addition (either custom or Book/Volume/Page) on the digital image to assist in recording keeping.
- STITCHING: If identified, images receive stitching where necessary, such as entries that horizontally span the length of more than one page. Amendments are stitched to the appropriate Certificate and indexed in place of the original Certificate.
- The County District Clerk will receive a MASTER (e.g., CD, DVD, ftp, flash drive) in a medium suitable to the project size.
- Kofile can hold a security copy of all images for safekeeping.

Archival Indexing (ID)

- Key and blind re-key verify documents.
- Formatting of metadata (indexes) per the requirements of the County's System vendor.
- If requested, Kofile can provide a Disaster Recovery electronic offsite backup of metadata.
- Indexing fields, as applicable, and identified here:
 - Record Type
 - Case Number
 - Case Type
 - First, middle, and last name of parties in case
 - Recorded/Filed Date

Special Project Instructions)

- Funding is subject to annual budget appropriation and approval by Commissioners Court.
- There is no expectation that Kofile will work ahead of the pace of the payment schedule described on page 11, but we may work ahead as long as the payment schedule remains the same.

PROJECT PRICING

This project is presented via TXMAS Contract No. **TXMAS-23-92001**. Please reference this number on the P.O.

Without a signed agreement, prices are good for 90 days. All pricing is based on estimated page counts. Final billing occurs on actuals per mutually agreed upon pricing; not to exceed the P.O. without written authorization.



Tyler County District Clerk

Case File Pre-Presevation to Coroplast Box, Imaging & Indexing -
1851 through early 1950's

Date: 8-22-2023

Doc Type	Typed or Script	Vol #	Binding	# of Cases	Pages per Case	Total Pages	Size	Preserve Cost per Page	Image Cost per Page	Index Cost per Case	Total Cost	Notes
Case Files												Earliest cases - Case #1 starts about 1851 before separation of courts.
A thru Z	Script	1 to 1499	Shucks	1,499	15	22,485	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 59,915.03	1851 to 1884
A thru Z & case number drawers	Script		Shucks			0	14 x 9	\$ 2.44	Included	\$ 3.37	\$ -	These shuck boxes belong to sequential letter & # drawers & are included in those estimates. Old law papers - 4 boxes 12 x 18 x 9. Old criminal cases - 1 box 18 x 14 x 9. 1 partial box. Pictures available.
Drawer 1500 to 1548	Script	1500 to 1549	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,218.50	Starts 1884
Drawewr 1550 to 1574	Script	1550 to 1574	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,134.25	
Drawer 1575 to 1596	Script	1575 to 1599	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,134.25	
Drawer 1608 to 1649	Script	1600 to 1649	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,218.50	
Drawer 1650 to 1698	Script	1650 to 1699	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,218.50	
Unmarked	Script	1700 to 1750	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,218.50	
Drawer 1751 to 1796	Script	1751 to 1797	Shucks	47	25	1,175	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,025.39	
Drawer 1798 to 1844	Script	1798 to 1845	Shucks	48	25	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,089.76	
Drawer 1857	Script	1857	Shucks	1	1,250	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,053.37	Full drawer - one case - 1892
Unmarked	Script	Mixed 26 to 1413	Shucks	100	15	1,500	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,997.00	Not continuous 6 or so tax cases + couple extras
Unmarked	Script	Mixed B-Tax	Shucks	10	125	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,083.70	

Drawer 1846	Script	1846 to 1857	Shucks	12	100	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,968.44	Starts 1891
Drawer 1858	Script	1858 to 1895	Shucks	38	30	1,140	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,909.66	Starts 1891
Drawer 1896	Script	1896 to 1899	Shucks	4	300	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,941.48	Large cases
Drawer 1900	Script	1900 to 1949	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	
Drawer 1950	Script	1950 to 2009	Shucks	60	20	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,130.20	
Drawer 2010	Script	2010 to 2050	Shucks	41	30	1,230	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,139.37	
Missing								\$ 2.44	Included	\$ 3.37	\$		Gap - missing cases 2051 to 2249.
Drawer 2250	Script	2250 to 2276	Shucks	27	45	1,215	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,055.59	
Drawer 2277	Script	2277 to 2299	Shucks	23	55	1,265	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,164.11	
Drawer 2300	Script	2300 to 2327	Shucks	28	45	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,168.76	
Drawer 2328	Script	2328 to 2369	Shucks	42	30	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,215.94	
Drawer 2370	Script	2370 to 2399	Shucks	30	40	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,029.10	
Drawer 2400	Script	2400 to 2424	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	Ends 1898
Drawer 2425	Script	2425 to 2451	Shucks	26	50	1,300	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,259.62	
Missing								\$ 2.44	Included	\$ 3.37	\$		Gap - missing cases 2452 to 2540
Drawer 2541	Script	2541 to 2599	Shucks	59	20	1,180	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,078.03	
Drawer 2600	Script	2600 to 2649	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	
Drawer 2650	Script	2650 to 2699	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	
Drawer 2700	Script	2700 to 2729	Shucks	30	40	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,029.10	
Drawer 2731	Script	2731 to 2769	Shucks	39	30	1,170	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,986.23	
Drawer 2770	Script	2770 to 2799	Shucks	30	40	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,029.10	Ends 1904
Drawer 2800	Script	2800 to 2819	Shucks	20	60	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,995.40	
Drawer 2820	Script	2820 to 2848	Shucks	29	40	1,160	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,928.13	
Drawer 2850	Script	2850 to 2874	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Drawer 2875	Script	2875 to 2899	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Drawer 2900	Script	2900 to 2924	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Drawer 2925	Typed	2925 to 2949	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	Starts 1906

Drawer 2950	Typed	2950 to 2974	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Drawer 2975	Typed	2975 to 2999	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Drawer 3000	Typed	3000 to 3024	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Drawer 3025	Typed	3025 to 3049	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Drawer 3050	Typed	3050 to 3074	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Drawer 3075	Typed	3075 to 3088	Shucks	14	90	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,121.58	
Drawer 3090	Typed	3090 to 3099	Shucks	10	120	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,961.70	
Drawer 3100	Typed	3100 to 3119	Shucks	20	60	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,995.40	Ends 1910
Drawer 3130	Typed	3130 to 3169	Shucks	40	30	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,062.80	
Drawer 3170	Typed	3170 to 3197	Shucks	28	30	840	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,143.96	
Drawer 2181 - 3059	Typed	2181 to 3059	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	Not continuous. Criminal? Starts October 1934
Drawer 3060 - 3230	Typed	3060 to 3230	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	Not continuous. Criminal?
Drawer 3231 - 4583													
Criminal Drawer 4640 - 4720	Typed	3231 to 4583	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	Not continuous
Criminal Drawer 4721 - 4766	Typed	4640 to 4720	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	Continuous - starts 1935
Criminal Drawer 4767 - 4799	Typed	4721 to 4766	Shucks	46	25	1,150	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,961.02	Continuous
Criminal Drawer 4800 - 4899	Typed	4767 to 4799	Shucks	33	40	1,320	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,332.01	
Criminal	Typed	4800 to 4899	Shucks	20	60	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,995.40	
Drawer - Old Tax Suits	Typed	300 cases	Shucks	300	15	4,500	14 x 9	\$ 2.44	Included	\$ 3.37	\$	11,991.00	3 drawers -A & B before case #. Out of order. Appox 1923 to 1932 Unmarked drawer. Starts 1941
Criminal	Typed	4850 to 4949	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	5003 is October 1950. 5004 is March 1951
Criminal 4950 to 5067	Typed	4950 to 5003	Shucks	54	25	1,350	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,475.98	10/6/1950 & 3/5/1951 - partial drawer
Criminal Shuck Drawers	Typed	5003 & 5004	Shucks	2	300	600	14 x 9	\$ 2.44	Included	\$ 3.37	\$	1,470.74	
Criminal Shuck Drawers	Typed	5068 to 5178	Shucks	111	11	1,221	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,353.31	Starts 5/23/53
Criminal Shuck Drawers	Typed	5179 to 5227	Shucks	49	25	1,225	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,154.13	

Criminal Shuck Drawers	Typed	5228 to 5277	Shucks	50	24	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,096.50	missing
Criminal Shuck Drawers	Typed	5278 to 5352	Shucks	75	16	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,180.75	
Criminal Shuck Drawers	Typed	5353 to 5409	Shucks	57	22	1,254	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,251.85	
Criminal Shuck Drawers	Typed	5410 to 5499	Shucks	90	14	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,377.70	
Civil Shuck Drawers													
Civil Shuck Drawer	Typed	3201 to 3219	Shucks	19	60	1,140	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,845.63	Starts January 1913
Civil Shuck Drawer	Typed	3220 to 3230	Shucks	11	110	1,210	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,989.47	
Civil Shuck Drawer	Typed	3231 to 3249	Shucks	19	60	1,140	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,845.63	
Civil Shuck Drawer	Typed	3250 to 3274	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Civil Shuck Drawer	Typed	3276 to 3299	Shucks	24	50	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,008.88	
Civil Shuck Drawer	Typed	3300 to 3319	Shucks	20	60	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,995.40	
Civil Shuck Drawer	Typed	3322 to 3355	Shucks	34	35	1,190	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,018.18	
Civil Shuck Drawer	Typed	3358 to 3379	Shucks	22	55	1,210	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,026.54	
Civil Shuck Drawer	Typed	3380 to 3399	Shucks	20	60	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,995.40	
Civil Shuck Drawer	Typed	3402 to 3429	Shucks	28	45	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,168.76	
Civil Shuck Drawer	Typed	3432 to 3489	Shucks	58	20	1,160	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,025.86	
Civil Shuck Drawer	Typed	3490 to 3542	Shucks	56	20	1,120	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,921.52	
Civil Shuck Drawer	Typed	3551 to 3587	Shucks	37	35	1,295	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,284.49	
Civil Shuck Drawer	Typed	3592 to 3622	Shucks	32	40	1,280	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,231.04	
Civil Shuck Drawer	Typed	3600	Shucks	1	1,200	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,931.37	One case
Civil Shuck Drawer	Typed	3630 to 3664	Shucks	35	35	1,225	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,106.95	
Civil Shuck Drawer	Typed	3655 to 3710	Shucks	56	22	1,232	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,194.80	
Civil Shuck Drawer	Typed	3711 to 3782	Shucks	72	17	1,224	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,229.20	Ends 1921
Civil Shuck Drawer	Typed	3783 to 3823	Shucks	41	30	1,230	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,139.37	
Civil Shuck Drawer	Typed	3824 to 3883	Shucks	60	20	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,130.20	
Civil Shuck Drawer	Typed	3884 to 3930	Shucks	47	25	1,175	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,025.39	
Civil Shuck Drawer	Typed	3931 to 3970	Shucks	40	30	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,062.80	
Civil Shuck Drawer	Typed	3971 to 4008	Shucks	38	30	1,140	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,909.66	
Civil Shuck Drawer	Typed	4009 to 4069	Shucks	61	20	1,220	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,182.37	
Civil Shuck Drawer	Typed	4070 to 4098	Shucks	29	42	1,218	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,069.65	
Civil Shuck Drawer	Typed	4100 to 4147	Shucks	48	25	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,089.76	

										Case 4148 to 4174			
Missing										\$ 2.44	Included	\$ 3.37	\$
										missing			
Civil Shuck Drawer	Typed	4175 to 4229	Shucks	55	22	1,210	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,137.75	
Civil Shuck Drawer	Typed	4230 to 4319	Shucks	90	14	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,377.70	
Civil Shuck Drawer	Typed	4320 to 4386	Shucks	67	18	1,206	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,168.43	
Civil Shuck Drawer	Typed	4387 to 4449	Shucks	63	20	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,286.71	
Civil Shuck Drawer	Typed	4450 to 4499	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	
Civil Shuck Drawer	Typed	4500 to 4573	Shucks	74	17	1,258	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,318.90	
Civil Shuck Drawer	Typed	4575 to 4629	Shucks	55	22	1,210	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,137.75	
Civil Shuck Drawer	Typed	4630 to 4680	Shucks	51	25	1,275	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,282.87	
Civil Shuck Drawer	Typed	4681 to 4744	Shucks	64	20	1,280	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,338.88	
Civil Shuck Drawer	Typed	4745 to 4799	Shucks	55	22	1,210	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,137.75	
Civil Shuck Drawer	Typed	4800 to 4850	Shucks	51	25	1,275	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,282.87	
Civil Shuck Drawer	Typed	4852 to 4888	Shucks	37	33	1,221	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,103.93	
Civil Shuck Drawer	Typed	4889 to 4949	Shucks	61	20	1,220	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,182.37	
Civil Shuck Drawer	Typed	4950 to 4999	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	
Civil Shuck Drawer	Typed	5000 to 5062	Shucks	63	20	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,286.71	
Civil Shuck Drawer	Typed	5063 to 5126	Shucks	64	20	1,280	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,338.88	
Civil Shuck Drawer	Typed	5127 to 5150	Shucks	24	50	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,008.88	
Civil Shuck Drawer	Typed	5151 to 5196	Shucks	46	27	1,242	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,185.50	
Civil Shuck Drawer	Typed	5200 to 5259	Shucks	60	20	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,130.20	
Civil Shuck Drawer	Typed	5260 to 5299	Shucks	40	30	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,062.80	
Civil Shuck Drawer	Typed	5300 to 5335	Shucks	36	34	1,224	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,107.88	
Civil Shuck Drawer	Typed	5336 to 5375	Shucks	40	30	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,062.80	
Civil Shuck Drawer	Typed	5376 to 5399	Shucks	24	50	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,008.88	
Civil Shuck Drawer	Typed	5400 to 5449	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	
Civil Shuck Drawer	Typed	5450 to 5488	Shucks	39	31	1,209	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,081.39	
Missing										\$ 2.44	Included	\$ 3.37	\$
										Case 5489 to 5501			
										missing			
Civil Shuck Drawer	Typed	5502 to 5535	Shucks	34	37	1,258	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,184.10	

Civil Shuck Drawer	Typed	5536 to 5598	Shucks	63	20	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,286.71	
Civil Shuck Drawer	Typed	5600 to 5615	Shucks	16	75	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,981.92	
Civil Shuck Drawer	Typed	5616 to 5668	Shucks	53	23	1,219	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,152.97	
Civil Shuck Drawer	Typed	5671 to 5694	Shucks	24	50	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,008.88	
Civil Shuck Drawer	Typed	5701 to 5762	Shucks	62	20	1,240	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,234.54	Ends 1941
Civil Shuck Drawer	Typed	5763 to 5780	Shucks	18	68	1,224	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,047.22	
Civil Shuck Drawer	Typed	5789 to 5849	Shucks	61	20	1,220	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,182.37	
Civil Shuck Drawer	Typed	5850 to 5899	Shucks	50	25	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,218.50	
Civil Shuck Drawer	Typed	5906 to 5979	Shucks	74	17	1,258	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,318.90	
Civil Shuck Drawer	Typed	5981 to 6003	Shucks	23	55	1,265	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,164.11	
Civil Shuck Drawer	Typed	6004 to 6023	Shucks	20	60	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,995.40	
Civil Shuck Drawer	Typed	6024 to 6045	Shucks	22	58	1,276	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,187.58	
Civil Shuck Drawer	Typed	6046 to 6068	Shucks	23	55	1,265	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,164.11	
Civil Shuck Drawer	Typed	6069 to 6093	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,134.25	
Civil Shuck Drawer	Typed	6094 to 6104	Shucks	11	110	1,210	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,989.47	
Civil Shuck Drawer	Typed	6105 to 6125	Shucks	21	60	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,145.17	
Civil Shuck Drawer	Typed	6126 to 6141	Shucks	15	75	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,981.92	
Civil Shuck Drawer	Typed	6142 to 6152	Shucks	11	115	1,265	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,123.67	
Civil Shuck Drawer	Typed	6153 to 6169	Shucks	17	75	1,275	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,168.29	
Civil Shuck Drawer	Typed	6179 to 6189	Shucks	11	115	1,265	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,123.67	
Civil Shuck Drawer	Typed	6190 to 6215	Shucks	26	50	1,300	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,259.62	
Civil Shuck Drawer	Typed	6216 to 6251	Shucks	36	35	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,195.72	
												6269 ends December	
Civil Shuck Drawer	Typed	6251 to 6269	Shucks	19	70	1,330	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,309.23	1950
Civil Shuck Drawer	Typed	6270 to 6279	Shucks	10	120	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,961.70	
Civil Shuck Drawer	Typed	6280 to 6302	Shucks	23	52	1,196	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,995.75	
Civil Shuck Drawer	Typed	6303 to 6334	Shucks	32	38	1,216	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,074.88	
Civil Shuck Drawer	Typed	6335 to 6363	Shucks	29	42	1,218	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,069.65	
Civil Shuck Drawer	Typed	6364 to 6387	Shucks	24	52	1,248	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,126.00	
Civil Shuck Drawer	Typed	6388 to 6416	Shucks	29	42	1,218	14 x 9	\$ 2.44	Included	\$ 3.37	\$	3,069.65	
Civil Shuck Drawer	Typed	6417 to 6439	Shucks	23	52	1,196	14 x 9	\$ 2.44	Included	\$ 3.37	\$	2,995.75	

Civil Shuck Drawer	Typed	6440 to 6464	Shucks	25	50	1,250	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,134.25	
Civil Shuck Drawer	Typed	6465 to 6495	Shucks	31	38	1,178	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 2,978.79	
Divorce Shuck Drawer											\$ -	
Divorce Papers	Typed	3173 to 3937	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	Start 1911
Divorce Papers	Typed	3945 to 4355	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	4356 to 4707	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	4708 to 4945	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	4966 to 5084	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	5085 to 5173	Shucks	89	14	1,246	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,340.17	
Divorce Papers	Typed	5174 to 5294	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	Start 1936
Divorce Papers	Typed	5295 to 5400	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	5401 to 5520	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	5521 to 5625	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	5626 to 5720	Shucks	95	13	1,235	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,333.55	
Divorce Papers	Typed	5721 to 5829	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	5830 to 5916	Shucks	87	14	1,218	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.11	Starts 1942
Divorce Papers	Typed	5917 to 6000	Shucks	84	15	1,260	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,357.48	
Divorce Papers	Typed	6001 to 6077	Shucks	77	16	1,232	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.57	
Divorce Papers	Typed	6078 to 6228	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	6229 to 6379	Shucks	100	12	1,200	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.00	
Divorce Papers	Typed	6380 to 6466	Shucks	87	14	1,218	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,265.11	Ends December 1950
Divorce Papers	Typed	6467 to 6479	Shucks	13	50	650	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 1,629.81	Partial drawer
Divorce Papers	Typed	6480 to 6590	Shucks	11	110	1,210	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 2,989.47	
Divorce Papers	Typed	6591 to 6686	Shucks	95	13	1,235	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,333.55	
Divorce Papers	Typed	6687 to 6793	Shucks	107	11	1,177	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,232.47	
Divorce Papers	Typed	6794 to 6876	Shucks	81	15	1,215	14 x 9	\$ 2.44	Included	\$ 3.37	\$ 3,237.57	
											\$ 599,993.84	Total

This proposal shall be governed by the terms of use found at www.kofile.com/termsandconditions/.

Payment Terms: Pay \$150,000 upon records pick up but not before 10/1/23, second payment of \$150,000 in October 2024, third payment of \$150,000 in October 2025, and final payment for the balance due upon project completion but no sooner than October 2026 and for no more than \$150,000.

CUSTOMER ACCEPTANCE

KOFILE ACCEPTANCE

Signature of Authorized Official

Signature of Authorized Official

Print Name of Authorized Official

Print Name of Authorized Official

Title of Authorized Official

Title of Authorized Official

Date

Date

ACCESSIBILITY OF RECORDS

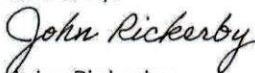
Records held at Kofile are maintained as private and confidential material. The Tyler County District Clerk is guaranteed access to records via email or toll-free fax at our expense. Upon receipt of a records request, Kofile will flag the requested record and verify inventory control, pull supporting paperwork, and email/fax a response to the approved requester or alternate. The turnaround time for a records request will meet or exceed requirements.

Please note that all records (including volumes, documents, digital images, metadata or microfilm) serviced by Kofile shall remain the property of the Tyler County District Clerk. This policy applies to any agreement, verbal or written, between Tyler County and Kofile.

The records are not used by Kofile other than in connection with providing the services pursuant to any agreement between Kofile and Tyler County. The records are not commercially exploited by or on behalf of Kofile, its employees, officers, agents, invitees or assigns, in any respect.

Please let me know if you have any questions. We look forward to serving the Tyler County District Clerk and to working together for the preservation and access of its public and historical assets.

Sincerely,



John Rickerby

c: 972-839-7415

e: john.rickerby@kofile.com